**CARMARTHEN TOWN COUNCIL**

**ADJOURNED ANNUAL MEETING OF THE COUNCIL**

**HELD ON 25TH MAY 2016**

The Mayor, Cllr Wyn Thomas, presided over the Adjourned Annual Meeting of Carmarthen Town Council held in the Committee Room, St Peter's Civic Hall, on Wednesday, 25th May 2016, at 7.30 pm.

PRESENT: Cllrs: Dorothy Bere, Reverend Tom Defis, Dr Dewi Evans,

 Philip Grice, Anthony Jenkins, Alun Lenny, Arwel Lloyd,

Kenneth Lloyd, Dr Ioan Matthews, Douglas Rose,

Emlyn Schiavone and Wyn Thomas

12. PRESENTATION TO CLLR DOROTHY BERE

The Mayor, Cllr Wyn Thomas, opened the meeting by presenting the Sheriff’s Jewel to the outgoing Sheriff, Cllr Dorothy Bere, in recognition of her service to Council in 2015/16, and was thanked by Cllr Bere.

13. APOLOGIES

Apologies for absence were received from Cllrs Dr Richard Edwards, Peter Hughes Griffiths, Angharad Jones Leefe, Alan Speake and Barry Williams.

14. DECLARATIONS OF INTEREST

 Cllr Alun Lenny declared an interest in agenda item 6(b), Membership of Committees, as Chairman of the County Council's Planning Committee.

15. MINUTES OF ANNUAL MEETING HELD ON 13TH MAY 2016

It was proposed by Cllr Dr Ioan Matthews, seconded by Cllr Arwel Lloyd, and **RESOLVED** that the minutes of the Annual Meeting held on the 13th May 2016 be signed and accepted as a true record, subject to correction of:

Minute 2 – Opening Exhortation: replacement of the first sentence with: *‘In the unavoidable absence of the Mayor’s Chaplain, the Reverend Jenny Britton opened the proceedings with an exhortation’.*

Minute 5 – Election of Town Mayor for 2016/17, fifth paragraph, second sentence: replace *‘2016’* with *‘2012’*.

16. MATTER ARISING

 No matters arose.

17. COMMITTEE STRUCTURE

It was proposed by Cllr Douglas Rose, seconded by Cllr Philip Grice, and **RESOLVED** that four Standing Committees be established for the Municipal Year 2016/17: General Purposes Committee, Finance Committee and Management Committee.

18. MEMBERSHIP OF STANDING COMMITTEES

It was proposed by Cllr Dr Ioan Matthews, seconded by Cllr Philip Grice, and **RESOLVED** that the four Standing Committees for the Municipal Year 2016/17 will comprise the following Members (subject to the Mayor and Deputy Mayor being ex officio members of every committee, in accordance with Standing Order 41, and to Cllr Anthony Jenkins remaining as a member of the Management Committee - in order to help that committee with his informal advice):

 **General Purposes Committee**

* Cllr Philip Grice – South Ward
* Cllr Peter Hughes Griffiths – North Ward
* Cllr Dr Baba Gana – North Ward
* Cllr Dorothy Bere – North Ward
* Cllr Angharad Jones Leefe - South Ward
* Cllr Alun Lenny – South Ward
* Cllr Arwel Lloyd – West Ward
* Cllr Alan Speake – West Ward
* Cllr Wyn Thomas - South Ward (ex officio)
* Cllr Barry Williams - West Ward

**Finance Committee**

* Cllr Rev Tom Defis - West Ward
* Cllr Dr Richard Edwards - North Ward
* Cllr Dr Dewi Evans - North Ward
* Cllr Anthony Jenkins – North Ward
* Cllr Alun Lenny – South Ward (ex officio)
* Cllr Kenneth Lloyd – West Ward
* Cllr Dr Ioan Matthews – West Ward
* Cllr Douglas Rose – North Ward
* Cllr Emlyn Schiavone – South Ward
* Cllr Wyn Thomas - South Ward

**Management Committee**

* + Mayor: Cllr Wyn Thomas
	+ Deputy Mayor: Cllr Alun Lenny
	+ Sheriff : Cllr Emlyn Schiavone
	+ Immediate Past Mayor: Cllr Barry Williams
	+ Chairman of General Purposes Committee
	+ Vice Chairman of General Purposes Committee
	+ Chairman of Finance Committee
	+ Vice Chairman of Finance Committee
	+ Cllr Anthony Jenkins

19. EMERGENCY POWERS PROCEDURE

On the 29th May 2002 Council agreed an Emergency Powers Procedure based on the establishment of an Emergency Powers Committee.

It was proposed by Cllr Douglas Rose, seconded by Cllr Reverend Tom Defis, and **RESOLVED** that for the Municipal Year 2016/17 the Mayor, Deputy Mayor and the Chairman of either the General Purposes Committee or Finance Committee, subject to the discretion of the Town Clerk or Acting Town Clerk having regard to the subject matter, be authorised to act together to determine any urgent action referred to them by the Town Clerk or Acting Town Clerk. In the event of the Mayor, Deputy Mayor, or Chairman of either the General Purposes Committee or the Finance Committee being unavailable, the Town Sheriff and/or the other Committee Chairman referred to above be authorised to so act.

20. APPEALS PROCEDURE

Appeals relating to disciplinary matters need to be considered by Members who are not members of the Management Committee, because the Appeals Committee has the power to hear appeals in relation to disciplinary action taken by the Management Committee.

It was proposed by Cllr Arwel Lloyd, seconded by Cllr Reverend Tom Defis, and **RESOLVED** that for the Municipal Year 2016/17 the Appeals Committee will comprise all Members not serving on the Management Committee, and that the Appeals Committee has the power to hear appeals in relation to disciplinary action taken by the Management Committee.

21. OTHER COUNCIL OR COUNCIL-AFFILIATED COMMITTEES AND GROUPS

It was proposed by Cllr Arwel Lloyd, seconded by Cllr Douglas Rose, and **RESOLVED** that for the Municipal Year 2016/17, Council's non-standing groups will comprise:

|  |  |  |
| --- | --- | --- |
|  | **Group** | **Member(s)** |
|  | Carmarthen Bar Navigation Committee Chair | Mayor |
|  | Carmarthen Riverside Association (and River Festival) | Mayor, Cllrs Dr Richard Edwards and Philip Grice |
|  | Carmarthen Town Sports Awards Judging Panel | Mayor, Deputy Mayor |
|  | Carmarthen Park Velodrome Project Group | Cllr Alun Lenny |
|  | Mayor's Fun Run Steering Group Chair | Deputy Mayor |
|  | Pride of Place Competition | Mayor, Deputy Mayor, Sheriff, Cllr Kenneth Lloyd |
|  | Siân Johnston Environmental Working Group | Cllr Tom Defis |
|  | Welsh Language Award Judging Panel and Welsh Language Monitoring Committee | Cllrs Dorothy Bere, Angharad Jones Leefe, Philip Grice |

22. DATES OF COUNCIL AND COMMITTEE MEETINGS

 It was proposed by Cllr Douglas Rose, seconded by Cllr Reverend Tom Defis, and **RESOLVED** that, in accordance with Standing Orders, the following dates are confirmed for 2016/2017:

* **Council** will meet on the last Wednesday of each month excluding August. In June Council will meet on the 22nd. In December Council will meet on the 14th.
* **General Purposes Committee** will meet on the second Tuesday of each month excluding May and August. In December the committee will meet on the 6th.
* **Finance Committee** will meet on the Thursday immediately following the General Purposes Committee each month excluding May and August. In December the committee will meet on the 6th (immediately following the General Purposes Committee).
* **Management Committee** will meet as needed, but at least quarterly.
* the dates of meetings of **other committees and groups** will be determined by the Town Clerk or Acting Town Clerk in consultation with the relevant Chairman, unless a previous meeting of that Committee or of Council has otherwise determined.

23. REPRESENTATIVES ON OUTSIDE BODIES

It was proposed by Cllr Arwel Lloyd, seconded by Cllr Philip Grice, and **RESOLVED** that the Town Clerk will ascertain whether the Cluster and Community Education groups still exist, and that Members will represent Council on outside bodies for the Municipal Year 2016/17 as follows:

**Groups**

|  |  |  |
| --- | --- | --- |
|  | **Group** | **Member(s)** |
|  | Carmarthen Chamber of Trade and Commerce | Mayor & staff as appropriate |
|  | Carmarthen Civic Society | Cllrs Dr Dewi Evans, Douglas Rose |
|  | Carmarthen Town Guides – supporting the Tourist Information Centre, which now runs the scheme | Cllr Philip Grice |
|  | Carmarthen Town Regeneration Forum | Cllr Alun Lenny |
|  | Carmarthen Town Twinning Association | Cllrs Dorothy Bere, Peter Hughes Griffiths |
|  | Carmarthenshire Community Health Council | Cllr Barry Williams |
|  | Carmarthenshire Tourist Association (CTA) Cluster Group[[1]](#footnote-1) | Cllr Alun Lenny |
|  | Community Education Centre[[2]](#footnote-2) | Cllrs Philip Grice, Wyn Thomas |
|  | Dr Mz Youth Project | Mayor & Cllrs Philip Grice, Angharad Jones Leefe, Douglas Rose |
|  | Fairtrade - County Meetings | Cllr Tom Defis |
|  | Fairtrade - Town Public Meetings | Cllrs Tom Defis, Kenneth Lloyd, Douglas Rose |
|  | Largest South Wales Town and Community Councils Forum[[3]](#footnote-3) | Mayor & Clerk |
|  | Menter Gorllewin Sir Gâr  | Cllr Arwel Lloyd |
|  | Shop Mobility | Cllr Tom Defis, with Cllr Douglas Rose in reserve |
|  | Tŷ Ni and Tŷ Hapus Family Project Management Committee | Cllrs Tom Defis, Alun Lenny |
|  | Un Llais Cymru - One Voice Wales (includes attendance at county branch meetings and annual conference/AGM) | Cllrs Dr Dewi Evans, Kenneth Lloyd |
|  | Un Llais Cymru Larger Local Councils Group[[4]](#footnote-4) | Mayor & Clerk |

 **Trusteeships**

|  |  |
| --- | --- |
| Oriel Myrddin Trust(4 year term) | Cllr Douglas Rose - term ends on 24th February 2019Cllr Wyn Thomas |

 **School Governing Bodies**

|  |  |  |
| --- | --- | --- |
| **School** | **Additional Community Representative** | **As from** |
| Johnstown School | Cllr Douglas Rose | 30.09.09 |
| Model School | Cllr Kenneth Lloyd | 27.06.12 |
| Myrddin School | Cllr Anthony Jenkins | 26.09.11 |
| Richmond Park | Cllr Dr Dewi Evans | 25.07.12 |
| St Mary's RC School | Cllr Alan Speake | 27.06.12 |
| Ysgol-y-Dderwen | Cllr Dr Ioan Matthews | 16.01.12 |

24. COUNCIL’S TRAINING CHAMPION

 It was **RESOLVED** that the Sheriff, Cllr Emlyn Schiavone, will act as Council's Training Champion.

**The meeting closed at 7.55 pm.**

1. this group has not met recently [↑](#footnote-ref-1)
2. this group has not met recently [↑](#footnote-ref-2)
3. not to be confused with the Un Llais Cymru/One Voice Wales Larger Local Councils Group [↑](#footnote-ref-3)
4. not to be confused with the Largest South Wales Town and Community Councils Forum [↑](#footnote-ref-4)