

**CARMARTHEN TOWN COUNCIL**  
**MONTHLY MEETING OF THE COUNCIL**  
**HELD ON 20 FEBRUARY 2019**

The Mayor, Cllr Emlyn Schiavone, presided over the monthly meeting of Carmarthen Town Council held in St Peter's Civic Hall, on Wednesday, 20<sup>th</sup> February 2019 am 7:30pm.

**PRESENT:** Councillors: Rev Tom Defis, Phil Grice, Peter Hughes Griffiths, Gareth John, Alun Lenny, Arwel Lloyd, Miriam Moules, Emlyn Schiavone, Dr Matthew Thomas, Dr Ioan Matthews, Wyn Thomas and Barry Williams.

Mr Alun Harries – Clerk to the Town Council  
Mrs Melanie Phillips-Rees – Committee Services Officer  
Mr Tudur Jones - Translator

**382. Apologies for Absence**

Apologies for absence were received from Cllrs Julia Ault, Dr Baba Gana (work commitments), Angharad Jones Leefe, Ken Lloyd (illness), Jeff Thomas (holiday).

**383. Declarations of Interest**

Cllr Alun Lenny declared an interest as Chair of the County Council Planning Committee.

**384. Questions**

A question had been received from Cllr K Lloyd and the matter was referred to the General Purposes Committee.

**385. To confirm and sign the minutes of the Monthly Meeting held on 30<sup>th</sup> of January 2019**

It was **RESOLVED** that the minutes, with the amendment of Cllr A Lloyd being in attendance, of the Monthly Meeting of the Council be accepted as a true record, proposed by Cllr I Matthews, and seconded by Cllr P Hughes-Griffiths, all in agreement.

**386. Matters Arising**

Cllr A Lenny enquired regarding Cllr M Moules question at the previous meeting regarding the removal of the posters against transgender people. The Clerk confirmed that a press statement had been circulated.

**387. To confirm and sign the minutes of the General Purposes Committee Meeting held on 12 February 2019**

It was **PROPOSED** that the minutes of the General Purposes Committee meeting held on the 12<sup>th</sup> of February be accepted as a true record, by Cllr P Grice and seconded by Cllr A Lenny to accept the minutes, all in agreement.

### **388. Matters Arising**

Page 82: Minute 360 - St Peter's Civic Hall Lift - (a) replacement batteries are purchased for the existing platform lift.

(b) the existing platform lift be repaired and brought back into operation.

(c) the existing chairlift be replaced – proposed Cllr P Hughes-Griffiths and seconded by Cllr P Grice, all in agreement.

Page 83: Minute 363 – Safeguarding Statement to be adopted by Council – proposed Cllr P Hughes-Griffiths and seconded by Cllr P Grice, all in agreement.

### **389. To confirm and sign the minutes of the Finance Committee held on 14 February 2019**

It was **RESOLVED** that the minutes of the Finance Committee meeting be accepted as a true record, proposed by Cllr G John and seconded by Cllr M Thomas.

### **390. Matters Arising**

Page 85: Minute 375. Support the recommendation of the GP Committee regarding the lift, etc

Page 85: Minute 376. Review of Council Charges

Page 86: Minute 377. Review of Council's Financial Regulations including Procurement Procedures

Page 86: Minute 378. Review of Council Insurances and Risk Management Scheme

Page 86: Minute 379. Purchase of QuickBooks (Web version)

Page 86: Minute 380. Purchase of 'online' Booking System for Council Services

Page 86: Minute 381. Financial Support for Organisations and Events

A discussion ensued on the recommendations. It was proposed by Cllr P Hughes-Griffiths and seconded by Cllr M Moules recommendations be accepted, all in agreement.

### 391. Town Clerk's Report

#### (a) Planning

W/37401 – Full Planning, Former Carmarthen Police Station, Friars Park Carmarthen SA31 3AW.

Demolition of existing building and redundant telecommunications slabs and erection of Lidl Foodstore with associated parking, delivery arrangements and widening of current access road.

Following a lengthy discussion, it was proposed by Cllr I Matthews, seconded by Cllr P Hughes-Griffiths that the Town Council requests that all concerns and requests submitted by the respective heritage related organisations including Cadw and the Dyfed Archaeological Trust be addressed before this application is considered further. **Agreed by all.**

W/38449 & 50 – Napier House, 13 Spilman Street, Carmarthen, SA31 1JY  
Change of use of ground floor from social club to a self-contained residential flat – **No Objection.**

#### (b) Highways

Trinity College to Travellers Rest on the 8<sup>th</sup> of March 2019 – **Noted.**

#### (c) Licensing

(i) 62 King Street Carmarthen – The Clerk provided further information regarding this application regarding opening, entertainment and serving times.

A discussion followed on how this would affect St Peters Civic Hall and the issues that are already prevalent when there is a function in the hall due to the number of licensed premises in the surrounding area.

It was proposed by Cllr P Hughes-Griffiths, seconded by Cllr T Defis and **RESOLVED** that the application should be objected due to the adverse impact the licensed premises directly next door to St Peter's Civic Hall would have on people attending this venue. **All in agreement.**

It was also agreed that a Member of the Council should attend the licensing hearing if so required and Cllr P Hughes Griffiths volunteered to attend.

### **392. Circulation of Council Papers**

The Clerk reminded the Council of the current arrangements regarding the Council papers. At present Council Papers are circulated as follows:

Committees: (i.e. General Purposes, Finance and Management) – Members of the respective Committee(s) receive original papers via Royal Mail; non-members receive all papers electronically.

Full Council: Members receive originals of all minutes via Royal Mail.

It was resolved that in future all correspondence for Town Council meetings would be provided in electronic format only. Those Members still wishing to receive paper copies should inform the Clerk.

### **393. Community & Town Council Update December 2018**

The Town Clerk's report was **NOTED**.

### **394. The Mayor's Report**

The Mayor's report was **NOTED**.

### **395. Reports from Councillors as Council Representatives on outside bodies**

Councillor's reports were **NOTED**.

### **396. The exclusion of the Public and Press**

There were no matters that required the exclusion of the Public and Press.

### **397. To confirm and sign the minutes of the Management Committee Meeting held on 30 January 2019**

It was **RESOLVED** that the minutes of the Management Meeting of the Council be accepted as a true record, proposed by Cllr A Lenny, and seconded by Cllr I Matthews, all in agreement.

**The Clerk, Mr A Harries, left the room.**

Page 78: Minute 345 – Adoption of Draft Policy for the appointment of Town Council Staff - A discussion ensued on the draft policy, it was decided that this should be referred back to the Management Committee, proposed by Cllr P Hughes-Griffiths, seconded by Cllr W Thomas, **AGREED** by all.

Page 79: Minute 346 – the Velodrome Development Officer be appointed permanently to the role - proposed by Cllr P Grice and seconded by Cllr M Moules, all in agreement, with an amendment to the proposal that the Officer would be sent to learn conversational welsh, to enable her to use the language in her work.

Page 79: Minute 347 – Adoption of Salary Structure (i) implement the revised salary structure (ii) increase the Financial Adviser’s salary by 3% - proposed by Cllr P Grice and seconded by Cllr I Matthews, all in agreement.

Page 79: Minute 350 – Adoption of Local Government Pension Scheme -proposed by Cllr P Grice and seconded by Cllr G John, all in agreement

Page 80: Minute 352 – Adoption of HR Services SLA - proposed by Cllr G John and seconded by Cllr P Grice, all in agreement.

Page 81: Minute 353 –that the Clerk’s salary be increased by one salary point - proposed by Cllr P Hughes-Griffiths and seconded by Cllr T Defis, all in agreement.

**The meeting closed at 9:10pm**