

CARMARTHEN TOWN COUNCIL
ADJOURNED ANNUAL MEETING OF THE COUNCIL
HELD ON 30 MAY 2018

The Mayor, Cllr Emlyn Schiavone, presided over the Adjourned Annual Meeting of Carmarthen Town Council held in the Committee Room, St Peter's Civic Hall, on Wednesday, 30th May 2018, at 7.30 pm.

PRESENT: Cllrs: Ken Lloyd, Wyn Thomas, Danny Bartley, Barry Williams, Emlyn Schiavone, Jeff Thomas, Angharad Jones Leefe, Miriam Moules, Gareth John and Peter Hughes Griffiths

11. APOLOGIES

Apologies for absence were received from Cllrs Jeff Thomas, Matthew Thomas, Dr Ioan Matthews, Phil Grice, Dr Baba Gana, Alun Lenny and Revd Tom Defis.

12. DECLARATIONS OF INTEREST

Cllr Daniel Bartley declared an interest in item 6 on the Agenda in relation to his work as a Watch Manager at Mid and West Wales Fire Rescue Service.

13. COMMITTEE STRUCTURE

It was proposed by Cllr Peter Hughes Griffiths, seconded by Cllr Arwel Lloyd, and **RESOLVED** that three Standing Committees be established for the Municipal Year 2018/19: General Purposes Committee, Finance Committee and Management Committee.

14. MEMBERSHIP OF COMMITTEES

(i) MEMBERSHIP OF STANDING COMMITTEES

It was proposed by Cllr Peter Hughes Griffiths, seconded by Cllr Arwel Lloyd, and **RESOLVED** that the three Standing Committees for the Municipal Year 2018/19 will comprise the following Members (subject to the Mayor and Deputy Mayor being ex officio members of every committee, in accordance with Standing Order 41):

General Purposes Committee

- Cllr Phil Grice – South Ward
- Cllr Peter Hughes Griffiths – North Ward
- Cllr Dr Baba Gana – North Ward
- Cllr Daniel Bartley – North Ward
- Cllr Angharad Jones Leefe - North Ward
- Cllr Alun Lenny – South Ward
- Cllr Arwel Lloyd – West Ward
- Cllr Miriam Moules - North Ward

- Cllr Barry Williams - South Ward
- Cllr Emlyn Schiavone – West Ward (ex-officio)
- Cllr Jeff Thomas – North Ward (ex-officio)

Finance Committee

- Cllr Rev Tom Defis - West Ward
- Cllr Gareth John - South Ward
- Cllr Julia Ault - West Ward
- Cllr Jeffrey Thomas – North Ward
- Cllr Ken Lloyd – North Ward
- Cllr Dr Ioan Matthews – West Ward
- Cllr Matthew Thomas – West Ward
- Cllr Emlyn Schiavone – West Ward
- Cllr Wyn Thomas - South Ward

Management Committee

- Cllr Alun Lenny
- Cllr Emlyn Schiavone
- Cllr Jeff Thomas
- Cllr Angharad Jones Leefe
- Chairman of General Purposes Committee
- Vice Chairman of General Purposes Committee
- Chairman of Finance Committee
- Vice Chairman of Finance Committee

(ii) EMERGENCY POWERS PROCEDURE

On the 29th May 2002 Council agreed an Emergency Powers Procedure based on the establishment of an Emergency Powers Committee.

It was proposed by Cllr Angharad Jones Leefe, seconded by Cllr Peter Hughes Griffiths, and **RESOLVED** that for the Municipal Year 2018/19 the Mayor, Deputy Mayor and the Chairman of either the General Purposes Committee or Finance Committee, subject to the discretion of the Town Clerk or Acting Town Clerk having regard to the subject matter, be authorised to act together to determine any urgent action referred to them by the Town Clerk or Acting Town Clerk. In the event of the Mayor, Deputy Mayor, or Chairman of either the General Purposes Committee or the Finance Committee being unavailable, the Town Sheriff and/or the other Committee Chairman referred to above be authorised to so act.

(ii) APPEALS PROCEDURE

Appeals relating to disciplinary matters need to be considered by Members who are not members of the Management Committee, because the Appeals Committee has the power to hear appeals in relation to disciplinary action taken by the Management Committee.

It was proposed by Cllr Ken Lloyd, seconded by Cllr Barry Williams, and **RESOLVED** that for the Municipal Year 2018/19 the Appeals Committee will

comprise all Members not serving on the Management Committee, and that the Appeals Committee has the power to hear appeals in relation to disciplinary action taken by the Management Committee.

(iv) OTHER COUNCIL OR COUNCIL-AFFILIATED COMMITTEES AND GROUPS

It was proposed by Cllr Danny Bartley, seconded by Cllr Arwel Lloyd, and **RESOLVED** that for the Municipal Year 2018/19, Council's non-standing groups will comprise:

	Group	Member(s)
(1)	Carmarthen Bar Navigation Committee Chair	Mayor
(2)	Carmarthen River Festival	Cllr Phil Grice
(3)	Carmarthen Riverside Association	Cllr Phil Grice
(4)	Carmarthen Town Sports Awards Judging Panel	Mayor, Deputy Mayor & Sheriff
(5)	Carmarthen Park Velodrome Project Group	Cllr Alun Lenny
(6)	Mayor's Fun Run Steering Group Chair	Mayor & Deputy Mayor
(7)	Pride of Place Competition	Mayor, Deputy Mayor, Sheriff
(8)	Siân Johnston Environmental Working Group	Cllrs Tom Defis & Miriam Moules

15. DATES OF COUNCIL AND COMMITTEE MEETINGS

It was proposed by Cllr Ken Lloyd, seconded by Cllr Peter Hughes Griffiths, and **RESOLVED** that, in accordance with Standing Orders, the following dates are confirmed for 2018/2019:

- **Council** will meet on the last Wednesday of each month excluding August. In December Council will meet on the 12th.
- **General Purposes Committee** will meet on the second Tuesday of each month excluding May, August and December.
- **Finance Committee** will meet on the Thursday immediately following the General Purposes Committee each month excluding May excluding May, August and December.
- **Management Committee** will meet as needed, but at least quarterly.
- The dates of meetings of **other committees and groups** will be determined by the Town Clerk or Acting Town Clerk in consultation with the relevant Chairman, unless a previous meeting of that Committee or of Council has otherwise determined.

16. REPRESENTATIVES ON OUTSIDE BODIES

It was proposed by Cllr Arwel Lloyd, seconded by Cllr Phil Grice, and **RESOLVED** that that Members will represent Council on outside bodies for the Municipal Year 2018/2019 as follows:

	Group	Member(s)
(1)	Carmarthen Chamber of Trade and Commerce	Mayor, Cllr Wyn Thomas & staff as appropriate
(2)	Carmarthen Civic Society	Cllr Matthew Thomas
(3)	Carmarthen Town Guides – supporting the Tourist Information Centre, which now runs the scheme	Cllrs Phil Grice & Alun Lenny
(4)	Carmarthen Town Regeneration Forum	Cllr Jeff Thomas
(5)	Carmarthen Town Twinning Association	Cllr Peter Hughes Griffiths
(6)	Carmarthenshire Community Health Council	Cllr Barry Williams
(7)	Carmarthenshire Tourist Association (CTA) Cluster Group	Cllr Phil Grice
(8)	Community Education Centre	Cllrs Phil Grice & Wyn Thomas
(9)	Dr Mz Youth Project	Mayor & Cllrs Phil Grice, Emlyn Schiavone & Julia Ault
(10)	Fairtrade - County Meetings	Cllrs Rev Tom Defis & Miriam Moules
(11)	Fairtrade - Town Public Meetings	Cllrs Rev Tom Defis & Miriam Moules
(12)	Largest South Wales Town and Community Councils Forum	Mayor & Clerk
(13)	Menter Gorllewin Sir Gâr	Cllr Arwel Lloyd
(14)	Shop Mobility	Cllr Rev Tom Defis & Miriam Moules
(15)	Tŷ Ni and Tŷ Hapus Family Project Management Committee	Cllrs Daniel Bartley & Emlyn Schiavone
(16)	Un Llais Cymru - One Voice Wales (includes attendance at county branch meetings and annual conference/AGM)	Cllr Ken Lloyd
(17)	Un Llais Cymru Larger Local Councils Group	Cllr Ken Lloyd

Trusteeships

Oriel Myrddin Trust (4 year term)	At the request of Oriel Myrddin no new appointments were made. Cllr Wyn Thomas should remain as the Council nominee.
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It was proposed by Cllr Peter Hughes Griffiths, seconded by Cllr Angharad Jones Leefe and **AGREED** by all that the decision to nominate is postponed until further notice.

School Governing Bodies

Due to changes in the governance arrangements for School Governing Bodies, it was proposed by Cllr Ken LLOYD, seconded by Cllr Arwel Lloyd and **AGREED** by all that the Council await a request from the relevant schools before nominating a Council Member.

17. COUNCIL TRAINING CHAMPION

It was **RESOLVED** that the Sheriff, Cllr Angharad Jones Leefe, will act as Council's Training Champion.

The meeting closed at 8:00 pm.