**CARMARTHEN TOWN COUNCIL**

**MONTHLY MEETING OF THE COUNCIL**

**HELD ON 24TH FEBRUARY 2016**

The Mayor, Cllr Barry Williams, presided over the monthly meeting of Carmarthen Town Council held in the Council Chamber, St Peter's Civic Hall, on Wednesday, 24th February 2016, at 7.45 pm. Members welcomed the Mayor back to Council following his knee operation.

PRESENT: Cllrs: Dorothy Bere, Reverend Tom Defis, Dr Dewi Evans,

Philip Grice, Peter Hughes Griffiths, Anthony Jenkins,

Angharad Jones Leefe, Alun Lenny, Arwel Lloyd,

Kenneth Lloyd, Dr Ioan Matthews, Emlyn Schiavone, Douglas Rose, Alan Speake, Wyn Thomas and

Barry Williams

447. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Dr Richard Edwards and Dr Baba Gana.

448. DECLARATIONS OF INTEREST

Cllr Reverend Tom Defis declared an interest in agenda item 9(d), hanging baskets, as his place of work participates in the scheme.

Cllrs Douglas Rose and Emlyn Schiavone declared an interest in agenda item 9(g), applications for funding, as Trustees of the Carmarthen Family Centre. Cllr Anthony Jenkins declared an interest in the same item because of the association between the Carmarthen Family Centre, Plant Dewi and the St David’s Diocese (of which Cllr Jenkins is a Trustee).

Cllr Alun Lenny declared an interest in agenda item 10(d), Current Planning Applications, as Chairman of Carmarthenshire County Council Planning Committee.

All Members declared an interest in agenda item 10(d), Current Planning Applications (numbered W/33373 and W/33374 – Carmarthen Park Velodrome), as representatives of the applicant body.

449. TO CONFIRM AND SIGN THE MINUTES OF THE MONTHLY MEETING OF THE COUNCIL HELD ON 27 JANUARY 2016

 It was proposed by Cllr Philip Grice, seconded by Cllr Dorothy Bere, and **RESOLVED** that the minutes of the Monthly Meeting of the Council held on the 27th January 2016 be accepted as a true record, subject to the following correction:

Minute 385(b). Town Councillors who represent Council on Outside Bodies – Personal and Prejudicial Interests: delete *‘In summary, if the Town Council receives an application for funding from an outside body, a*

*Member who represents the Town Council on that body must declare an interest in the matter but is permitted to participate in, and vote on, the matter.’* and substitute *‘In summary, a Member who represents the Town Council on an outside body is permitted to participate in, and vote on, any business relating to that outside body, having declared an interest in the matter.’*

450. MATTERS ARISING

No matters arose.

451. QUESTIONS

 No questions were reported.

452. TO CONFIRM AND SIGN THE MINUTES OF THE MONTHLY MEETING OF THE GENERAL PURPOSES COMMITTEE HELD ON 9 FEBRUARY 2016

It was proposed by Cllr Alun Lenny, seconded by Cllr Alan Speake, and **RESOLVED** that the minutes of the monthly meeting of the General Purposes Committee held on the 9th February 2016 be signed and accepted as a true record.

453. MATTERS ARISING

(a) Minute 404: Parking at Glangwili Hospital

Some Members joined with Cllr Anthony Jenkins in forecasting that the recently announced Glangwili Hospital parking improvements will not suffice.

It was proposed by Cllr Peter Hughes Griffiths, seconded by Cllr Alun Lenny, and **RESOLVED** that:

(i) Members welcomed the growth of additional services at Glangwili Hospital, and the 140 new parking spaces to be released on the 1st March 2016.

(ii) Members will monitor the hospital parking issue.

(iii) the Town Clerk will write to the Hywel Dda Health Board to suggest that hospital car park attendants should turn away individuals who use Glangwili as a ‘park and ride’ facility.

(b) Minute 407: Carmarthen Cemetery – Removal of Adornments

 It was proposed by Cllr Peter Hughes Griffiths, seconded by Cllr Reverend Tom Defis, and **RESOLVED** that the Town Clerk will:

(i) arrange for the graves which have already been tidied to be returfed, as an example to families of what can be achieved,

(ii) write to all families (excluding children and baby graves):

* to report (i) above
* to ask for unauthorised adornments to be removed by a certain date, and
* to advise families that adornments left after that period will be carefully removed, bagged, labelled and stored in Council’s depot for a certain period.

(c) Minute 408: Penllwyn Park – Play Equipment

 Attached as Appendix 1 to the agenda were four options for play equipment at Penllwyn Park. On balance, Members agreed that in view of the limited space, and availability of play equipment for older children elsewhere, it would be best to buy items for younger children at Penllwyn.

It was proposed by Cllr Philip Grice, seconded by Cllr Anthony Jenkins, and **RESOLVED** that the Penllwyn Park equipment will be targeted at younger children, and Council will buy and install:

* the ‘Peaches’ climb-and-slide roofed unit made by Sovereign, at a cost of £3,750,
* an additional robust unit for toddlers
* appropriate safety matting and toddler fencing

(d) Minute 410: Town Centre Planting 2016 – Barrier Baskets and Flower Towers

It was proposed by Cllr Anthony Jenkins, seconded by Cllr Philip Grice, and **RESOLVED** that Council will install a rented flower tower in each of Nott Square and Guildhall Square, and seven barrier baskets along the railings in Dark Gate, as a major enhancement to the town centre, at a cost of £178 per tower and £95 per basket.

(e) Minute 411: Carmarthen Community Carnival – Saturday, 28th May 2016

Members commended the revival of the Carmarthen Community Carnival, and hoped that the park turf would not be disturbed by tyres following a wet nine months. The Town Clerk confirmed that Council’s administrative support would be in the form of promotion via Council’s website and social media.

It was proposed by Cllr Anthony Jenkins, seconded by Cllr Emlyn Schiavone, and **RESOLVED** that:

(i) Council grants the Carmarthen Carnival:

* free use of Carmarthen Park
* administrative support from the Events Officer

(ii) Council will award a perpetual cup in the name of the Mayor, or a small grant, toward the Carmarthen Carnival, and

(iii) the Town Clerk will advise the Carnival Organisers to report the carnival date to the Carmarthen Town Regeneration Group, which co-ordinates town events.

(f) Minute 413: Town Events

It was proposed by Cllr Peter Hughes Griffiths, seconded by Cllr Arwel Lloyd, and **RESOLVED** that:

(i) the General Purposes Committee will continue to arrange town events,

(ii) all Members will give the Town Clerk feedback and suggestions on events, and

(iii) Members will be advised in advance of all event proposals.

(g) Minute 414: Christmas Programme 2016

It was proposed by Cllr Philip Grice, seconded by Cllr Arwel Lloyd, and **RESOLVED** that:

(i) the following programme be adopted for Christmas 2016:

Friday, 18th November – Christmas Lights Switch-on

Saturday, 19th November – Reindeer Day

(ii) the Town Clerk will investigate the feasibility of returning Council’s Christmas weekend to its original time (the latter part of November) from 2017 onwards.

(h) Minute 415(a): Civic Hall Seating and Other Improvements

It was proposed by Cllr Kenneth Lloyd, seconded by Cllr Alun Lenny, and **RESOLVED** that the Town Clerk will:

* seek advice from Y Llwyfan’s specialist,
* progress the purchase of new hall seating, and
* investigate options for further hall improvements.

(i) Minute 415(b): Penllwyn Park Pitch

It was proposed by Cllr Peter Hughes Griffiths, seconded by Cllr Wyn Thomas, and **RESOLVED** that each application to use the Penllwyn Park pitch will be judged on its merits, and depend on the weather, but that priority will be given to children’s teams.

(j) Minute 416: Events – Queen’s Beacon

It was **RESOLVED** that:

(i) more detailed proposals for the Beacon will be put before the General Purposes Committee on the 8th March 2016, and

(ii) on the 8th March Members of the General Purposes Committee will discuss the images proposed for projection onto the castle walls.

454. TO CONFIRM AND SIGN THE MINUTES OF THE MONTHLY MEETING OF THE FINANCE COMMITTEE HELD ON 11 FEBRUARY 2016

It was proposed by Cllr Reverend Tom Defis, seconded by Cllr Douglas Rose, and **RESOLVED** that the minutes of the monthly meeting of the Finance Committee held on the 11th February 2016 be signed and accepted as a true record, subject to the following correction:

Minute 429: Park Charges – Review: the recommended fee for commercial hirers at Carmarthen Park Lodge was £70, not £65.

455. MATTERS ARISING

(a) Minute 425: Investment Strategy - Review

It was proposed by Cllr Douglas Rose, seconded by Cllr Reverend Tom Defis, and **RESOLVED** that:

(i) Council will continue to hold its reserves in the Natwest Reserve Account for the 2016/17 financial year, and

(ii) the Town Clerk will investigate the feasibility, benefits and disbenefits, of Council investing in affordable housing, and report back to Committee.

(b) Minute 426: Cemetery Charges - Review

It was proposed by Cllr Anthony Jenkins, seconded by Cllr Dr Ioan Matthews, and **RESOLVED** that Carmarthen Cemetery charges be increased by 2.5% (adjusted to round figures) with effect from the 1st April 2016.

(c) Minute 427: St Peter’s Civic Hall Charges - Review

It was proposed by Cllr Anthony Jenkins, seconded by Cllr Peter Hughes Griffiths, and **RESOLVED** that:

* the St Peter’s Civic Hall charges remain at their current level until completion of improvement works, and
* the Town Clerk will identify means of promoting use of the Hall.

(d) Minute 428: Hanging Basket Charges – Review

It was proposed by Cllr Arwel Lloyd, seconded by Cllr Douglas Rose, and **RESOLVED** that Council’s hanging basket charge to town businesses will remain at £40 per basket in 2016.

(e) Minute 429: Park Charges – Review

It was proposed by Cllr Kenneth Lloyd, seconded by Cllr Douglas Rose, and **RESOLVED** that the following charges be adopted:

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Booking** | **Current Fee****£** | **New Fee from****1 April 2016****£** |
| **Carmarthen Park Lodge Room Hire** |  |  |  |
| Commercial | Full Day | 60 | 70 |
|  | Half Day | 35 | 40 |
| Non-commercial | Full Day | 40 | No change |
|  | Half Day | 20 | No change |
|  |  |  |  |
| **Carmarthen Park Velodrome** |  |  |  |
| Velodrome | Up to 2 hrs | 20 | No change |
| Velodrome | Per hour | 10 | No change |
| Changing Rooms | Per occasion | 10 | No change |
| Floodlights | Per hour | 5 | No change |
| Storage facility | Per week | 10 | No change |
|  |  |  |  |
| **Carmarthen Park Rugby Pitch** |  |  |  |
| Adult/Quins 1st including changing rooms, showers and lights | Per game | 300 | No change |
| Under 15s including changing rooms, showers and lights |  | 150 | No change |
| Junior including changing rooms |  | Zero | No change |
|  |  |  |  |
| **Penllwyn Park Football Pitch** |  |  |  |
| Adults | Per game | 50 | No change |
| Junior including changing rooms | Per game | 10 | No change |
| Pitch marking |  | 25 | No change |
| Line burning |  | Zero | No change |
|  |  |  |  |
| **Carmarthen Park Bike Hire** |  |  |  |
| Including helmet and lock | 4 hours | 6 | No change |
| Including repair kit and pump | 6 hours | 8 | No change |
|  | 8 hours | 10 | No change |
|  | 2 days | 19 | No change |
|  | 3 days | 28 | No change |
|  | 4 days | 37 | No change |
|  | Per week | 45 | No change |
|  |  |  |  |
| **Carmarthen Park Miscellaneous**  |  |  |  |
| Deck chair hire | Full day | 2 | No change |
| Plastic chair hire | Per chiar | 1 | No change |
| Trestle table | Per table | 10 | No change |
| 3m x 3m gazebo | Per gazebo | 10 | No change |

(f) Minute 431: Risk Management Policy and Risk Assessment for 2016/17

It was proposed by Cllr Arwel Lloyd, seconded by Cllr Kenneth Lloyd, and **RESOLVED** that the draft Risk Management Policy and Risk Assessment for 2016/17 as presented to the Finance Committee be adopted by Council.

(g) Minute 432: Applications for Funding

It was proposed by Cllr Reverend Tom Defis, seconded by Cllr Alan Speake, and **RESOLVED** that Council allocate small grants as follows, and that the Town Clerk will write to unsuccessful candidates to explain the reason for the refusal, e.g. that Council is already supporting a local group raising funds for that purpose:

(i) applications from organisations:

|  |  |  |  |
| --- | --- | --- | --- |
| **Applicant** | **Based in Carmarthen?** | **Previous Council Grant** | **Resolution** |
| Carmarthen Family Centre/Canolfan Deuluol Caerfyrddin | Yes | £1,000 in 2014/15 | £1,000\*exceptional circumstances |
| Domestic Abuse Services/Gwasanaethau Cam-drin Domestig  | Yes | £200 in 2014/15 | Refusal |
| Action on Hearing Loss (formerly RNID) | Letter from Cardiff |  | Refusal |
| Cancer Information & Support Services - Gwasanaethau Cymorth a Gwybodaeth am Ganser | SW Wales Charity based in Blue St, Carmarthen |  | £100 |
| Ambiwlans Awyr Cymru/Wales Air Ambulance – Airbase Appeal | Letter from Swansea | £300 in 2010/11 | £100 |
| Carmarthen Breakthro’ Caerfyrddin | Yes |  | £100 |
| Teenage Cancer Trust | Letter from London |  | £100 |
| Radio Glangwili | Yes | £50 in 2015/16 (plus Mayor’s Fun Run gave £500 in 2015) | Refusal |
| Tenovus Cancer Care | Letter from Cardiff |  | Refusal |

(ii) major cultural events (as previously agreed in 2016/17 budget, with Llangollen International Eisteddfod, Gŵyl Cerdd Dant and Carmarthen Youth Opera):

|  |  |  |
| --- | --- | --- |
| **Applicant** | **Council’s usual grant per annum** | **Resolution** |
| Eisteddfod Genedlaethol Sir Fynwy a’r Cyffiniau/National Eisteddfod Monmouthshire and District 2016 | £200 | £200, as per budget already agreed |
| Eisteddfod Genedlaethol Urdd Gobaith Cymru 2016/Urdd National Eisteddfod 2016, Fflint | £200 | £200, as per budget already agreed |

(h) Minute 434: Dr Mz Youth Project – Financial Support

It was proposed by Cllr Wyn Thomas, seconded by Cllr Kenneth Lloyd, and **RESOLVED** that Council will make a further donation of £1,000 to the Dr Mz Youth Project in February 2016.

(i) Minute 435: St Peter’s Civic Hall – Heating System

It was proposed by Cllr Arwel Lloyd, seconded by Cllr Reverend Tom Defis, and **RESOLVED** that the Town Clerk will obtain an additional one or two quotations for the heating work in the Civic Hall.

(j) Minute 437: Membership of One Voice Wales – Annual Renewal 2016/17

It was proposed by Cllr Dr Ioan Matthews, seconded by Cllr Reverend Tom Defis, and **RESOLVED** Council renew its membership of Un Llais Cymru/One Voice Wales, at a cost of £1,916 for 2016/17.

456. NOMINATION OF OFFICERS FOR THE MUNICIPAL YEAR 2016/17

(a) The Mayor

 The Mayor invited Members to nominate candidates for the office of Mayor for the Municipal Year 2016/17.

 It was proposed by Cllr Peter Hughes Griffiths, seconded by Cllr Dr Ioan Matthews, and unanimously **RESOLVED** that Cllr Wyn Thomas be nominated as Mayor for the Municipal Year 20016/17. Cllr Wyn Thomas thanked Council.

(b) The Deputy Mayor

 Cllr Reverend Tom Defis reported that Cllr Dorothy Bere, who had served with distinction as Sheriff in 2015/16, would not have sufficient time to act as Deputy Mayor in 2016/17. The Mayor invited Members to nominate candidates for the office of Deputy Mayor for the Municipal Year 2016/17.

 It was proposed by Cllr Reverend Tom Defis, seconded by Cllr Arwel Lloyd, and unanimously **RESOLVED** that Cllr Alun Lenny be nominated as Deputy Mayor for the Municipal Year 2016/17. Cllr Alun Lenny thanked Members.

(c) The Sheriff

 The Mayor invited Members to nominate candidates for the office of Sheriff for the Municipal Year 2016/17.

 It was proposed by Cllr Alan Speake, seconded by Cllr Dorothy Bere, and unanimously **RESOLVED** that Cllr Emlyn Schiavone be nominated as Sheriff for the Municipal Year 2016/17. Cllr Schiavone thanked Council.

457. DATE OF ANNUAL MEETING

 It was **RESOLVED** that the 2016 Annual Meeting and Mayor-Making will take place on the evening of Friday, 13th May, at the Guildhall.

458. RECIPIENT OF CERTIFICATE

It was **RESOLVED** that Members will forward to Cllr Barry Williams, at their earliest convenience, nominations for receipt of a certificate.

459. TO APPOINT MEMBERS TO PROPOSE AND SECOND THE VOTE OF THANKS TO THE RETIRING MAYOR AT THE MAYOR-MAKING CEREMONY

 It was **RESOLVED** that the vote of thanks to the Retiring Mayor at the Annual Meeting of Council on Friday, 13th May 2016, would be proposed by Cllr Peter Hughes Griffiths and seconded by Cllr Anthony Jenkins.

460. PLANNING MATTERS – CURRENT PLANNING APPLICATIONS

With the Chairman’s consent, applications received since circulation of the Town Clerk’s report were tabled. The following applications were **NOTED**:

W/33373 and W/33374, Carmarthen Park Velodrome, Morfa Lane: conservation, renovation and improvement, including works to perimeter edging, existing and new railings, northern steps and the velodrome surface, full planning and listed building.

W/33379, ground floor of 6 Nott Square: change of use to A1(shops)/A3 (food and drink), full planning.

W/33384, 19 Red Street: new shop front and signage, full planning.

461. HIGHWAYS MATTERS: TRAVELLERS’ REST

With the Chairman’s consent, the Town Clerk reported that since circulation of his report notice has been received that at Travellers’ Rest the 50 mph speed limit on the dual carriageway will be extended by 1.2 km as far as the solar park, with a 30 mph speed limit on slip roads. Members recalled the work of Cllrs Alan Speake and Alun Lenny on this issue and welcomed the notice, which was **NOTED**.

462. LICENSING MATTERS

No licensing matters were reported.

463. RICHMOND PARK SCHOOL – MINOR AUTHORITY REPRESENTATIVE

Cllr Dr Dewi Evans reported that commitments will not permit him to continue as Richmond Park School Board Governor when his term ends on the 31st August 2016. Cllr Dr Evans commended the school’s achievements and pastoral attitude.

It was **RESOLVED** that discussion be deferred until March, and any Member who is prepared to represent Council on the Richmond Park School Board should contact the Town Clerk.

464. CARMARTHEN LAW COURTS – THE GUILDHALL

The Town Clerk’s report had advised Council that on the 11th February 2016 HM Courts and Tribunals Service announced its decision to close the Law Courts at the Guildhall, and retain the Carmarthen Civil, Family, Tribunal and Probate Hearing Centre at Picton Terrace. Members united with Cllr Anthony Jenkins in deprecating the Guildhall’s closure, and the comment of Simon Hart MP that he had “spoken at length to the Justice Minister who has assured him that *the process takes into account the needs of the town and all those involved in the system*”. Members also joined with Cllr Alun Lenny in hoping that the future of the Guildhall may lie in its past.

Members were pleased to note that the County Council is carefully investigating the significance of the Guildhall and its contents, the options for its future, and the opportunity it may represent for the town.

It was proposed by Cllr Anthony Jenkins, seconded by Cllr Wyn Thomas, and **RESOLVED** that the Town Clerk will write letters to the MP, the Welsh Assembly Member, and the Justice Minister to object to the closure of the Guildhall and Carmarthen’s Law Court, to ask what measures are being taken to ensure an appropriate future for the building, and to ask that the Town Council be consulted on future proposals.

465. TOWN GUIDE 2016

Attached as Appendix 3 to the agenda was the 2016 Town Guide produced by Local Authority Publishing (based in East Sussex). The County Council had referred the company to the Town Council and supplied the map. The Town Council supplied the text (an update of text prepared by Members for an earlier guide), and supplied or sourced the photographs. Local Authority Publishing secured the advertisements, printed 11,000 booklets and prepared an online version with ‘flip’ pages. This company also has a global arrangement for Royal Mail to post the guide to houses and businesses in the SA31 1, SA31 2 and SA31 3 postal districts. Royal Mail delivered 10,000 guides at no cost to the Town Council, and 1,000 guides have been received (free of charge) by the Town Council.

It was proposed by Cllr Dr Ioan Matthews, seconded by Cllr Philip Grice, and **RESOLVED** that:

(a) Members and the Town Clerk will ascertain whether a local company could offer a similar arrangement as the 2016 guide.

(b) Council will embark upon a 2017 town guide, preferably with a local company, but otherwise with Local Authority Publishing, with fresh illustrations and text, translated professionally, to be discussed and approved by the General Purposes Committee, and include a list of Town Councillors and coat of arms etc.

466. MINUTES OF THE iBEACON MEETING HELD ON 25 JANUARY 2016

Members **NOTED** the minutes of the iBeacon meeting held on the 25th January 2016 and circulated as Appendix 4 to the agenda.

467. MINUTES OF THE CARMARTHEN RIVERSIDE ASSOCIATION AND CARMARTHEN RIVER FESTIVAL MEETING HELD ON 15 FEBRUARY 2016

The minutes of the joint meeting of the Carmarthen Riverside Association and the Carmarthen River Festival, held on the 15th February 2016, had been circulated as Appendix 5 to the agenda. Cllr Philip Grice, as Chair of the Riverside Association, emphasised that the River Festival will go ahead on Saturday, 2nd July 2016. Members regretted that pressure of work has compelled Malcolm Rees to stand down as Quay Warden for the present, and thanked Mr Rees for his work on behalf of the town. Cllr Grice also praised the contribution of County Councillor Emlyn Dole in resolving the slipway access.

The minutes and report of Cllr Philip Grice were **NOTED**.

468. REPORTS FROM COUNCILLORS AS REPRESENTATIVES ON OUTSIDE BODIES, TOGETHER WITH THE MAYOR'S REPORT

 The engagements of the Mayor, Cllr Barry Williams, had been circulated as Appendix 6 to the agenda.

Cllr Philip Grice had attended (albeit not on behalf of the Town Council) the Carmarthenshire County Council Destination Partnership Forum, which promotes Carmarthenshire to the wider world. There is a marketing theme for each year (adventure in 2016, legends in 2017 and the sea in 2018) and Cllr Grice is urging the Forum to promote Merlin in 2017.

Cllr Grice had also attended meetings of the Dr Mz Youth Project, which has secured a Children in Need grant of £33,000 per annum for three years. The application to the Lottery is still in preparation.

Cllr Douglas Rose had represented Council at a Civic Society meeting – discussion had included an award in memory of Mr David White,

confirmation that 49 King Street (former Myrddin Bakery) is listed, and plans for blue plaques at 10 Quay Street (County Girls’ School) and 13 Spilman Street (Dorothea Bate).

Cllr Douglas Rose tabled a report of the One Voice Wales Larger Councils Committee Meeting[[1]](#footnote-1) which he had attended (on behalf of Cllrs Alan Speake and Dewi Evans) on the 17th February 2016. The Chairman commended the detailed report.

Cllr Rose had also continued to chair the Governors of Johnstown Primary School, which has been cited by Cymdeithas Darparwyr Cyn-ysgol Cymru – Wales Pre-school Providers’ Association as a national example of good Foundation Phase[[2]](#footnote-2) practice. New housing at Carmarthen West will increase pressure on Johnstown School until an additional school is built.

Cllr Arwel Lloyd had attended a further meeting of Menter Gorllewin Sir Gâr in Yr Atom, where community links are increasing, a grant has been obtained from the Welsh Government, and applications for funding from other sources are in preparation.

Cllr Peter Hughes Griffiths had attended several meetings in connection with Wythnos Gŵyl Dewi – St David’s Week. This event (a first for Carmarthen) will comprise a whole week of events, starting with a parade (with two bands and a piper) on Saturday, 27th February, from Carmarthen Park to St Peter’s Church. The week will include Talwrn y Beirdd, music and dancing, a cawl crawl, Carmarthenshire Crafts, competitions and participation by local chapels and churches. Cllr Hughes Griffiths thanked all for their help, and the Carmarthen Journal for their support. It is anticipated that this event will build from year to year and will draw people from a wide area to the town.

**The meeting closed at 9.25 pm.**

1. not to be confused with the South Wales Larger Community Councils Forum, which is attended by the Mayor and Town Clerk. [↑](#footnote-ref-1)
2. Foundation Phase is a developmental curriculum for 3 to 7 years olds in Wales which encourages children to be creative and imaginative, making learning more enjoyable and effective (www.walesppa.org) [↑](#footnote-ref-2)