

**CARMARTHEN TOWN COUNCIL**  
**MONTHLY MEETING OF THE COUNCIL**  
**HELD ON 26 JUNE 2024 AT 7.30PM**

The meeting was held in the Council Chamber, St Peter's Civic Hall and in accordance with the Local Government and Elections (Wales) Act 2021, enabling meetings of local authorities held from 1 May 2021 to be held by means of remote attendance.

The Mayor, Cllr. Emlyn Schiavone presided over the meeting.

**PRESENT:** Councillors Heledd ap Gwynfor (Video), Dai Evans (Video), Peter Hughes Griffiths, Angharad Jones Leefe (Video), Gareth John (Video), Miriam Moules (Video), Emlyn Schiavone (Video), Wyn Thomas, Aled Williams, Barry Williams and Luned Voyle.

Emma Smith –Town Clerk  
Wendy Dickson – Deputy Town Clerk  
Catrin Llwyd – Translator (Video)

*There was one member of the public present via video link.*

**69. Apologies for Absence**

Apologies were accepted from Cllrs. Andy King, Alun Lenny, Arwel Lloyd, Ioan Matthews, Russell Sparks, Jeff Thomas.

**70. Declarations of Interest**

None

**71. Questions from Members**

None

**72. Questions from the Public**

None

**73. To confirm and sign the minutes of the Annual Meeting of Council held on 3<sup>rd</sup> of May 2024.**

It was **RESOLVED** that the minutes of the monthly meeting held on the 3<sup>rd</sup> of May 2024 be accepted as a true record.

**74. To confirm and sign the Minutes of the Adjourned Annual Meeting of the Council held on the 22<sup>nd</sup> of May 2024**

It was proposed by Cllr. Wyn Thomas seconded by Cllr. Barry Williams and **RESOLVED** that the minutes of the Adjourned Council meeting held on the 22<sup>nd</sup> of May 2024 be accepted as a true record.

**75. To confirm and sign the Minutes of the Monthly Meeting of the Council held on the 22<sup>nd</sup> of May 2024**

It was proposed by Cllr. Peter Hughes Griffiths seconded by Cllr. Barry Williams and **RESOLVED** that the minutes of the Monthly Council meeting held on the 22<sup>nd</sup> of May 2024 be accepted as a true record.

**76. To confirm and sign the minutes of the General Purposes Committee meeting held on 12<sup>th</sup> June 2024.**

It was proposed by Cllr. Barry Williams, seconded by Cllr. Peter Hughes Griffiths and **RESOLVED** that the minutes of the Committee meeting held on the 12<sup>th</sup> of June 2024 be accepted as a true record.

**77. Matters arising from the General Purposes Committee.**

- i. Page 14: Item No 46 – Town Council website and St Peter’s Civic Hall Website

On the proposal of Cllr. Peter Hughes Griffiths, seconded by Cllr. Angharad Jones Leefe, it was **RESOLVED** that the recommendation as noted in the General Purposes Committee minutes for the 12<sup>th</sup> of June 2024 should be approved.

- ii. Page 14: Item No 47 – Carmarthen Town Website

On the proposal of Cllr. Wyn Thomas, seconded by Cllr. Angharad Jones Leefe, it was **RESOLVED** that, subject to a minor change, the recommendation as noted in the General Purposes Committee minutes for the 12<sup>th</sup> of June 2024 should be approved.

- iii. Page 14: Item No 48 - Christmas in Carmarthen

On the proposal of Cllr. Peter Hughes Griffiths, seconded by Cllr. Wyn Thomas, it was **RESOLVED** that the recommendation as noted in the General Purposes Committee minutes for the 12<sup>th</sup> of June 2024 should be approved.

- iv. Page 15: Item No 51 – Correspondence

On the proposal of Cllr. Angharad Jones Leefe, seconded by Cllr. Luned Voyle, it was **RESOLVED** that the recommendation as noted in the General Purposes Committee minutes for the 12<sup>th</sup> of June 2024 should be approved.

**78. To confirm and sign the minutes of the Finance Committee meeting held on 12<sup>th</sup> June 2024.**

It was proposed by Cllr. Aled Williams, seconded by Cllr. Wyn Thomas and **RESOLVED** that the minutes of the Committee meeting held on the 12<sup>th</sup> of June 2024 be accepted as a true record.

**79. Matters arising from the Finance Committee meeting.**

- i. Page 17: Item No 59 – Agency Services

Members **RESOLVED** that the recommendation noted above should be approved as noted in the Finance Committee minutes for the 12<sup>th</sup> of June 2024.

**80. To appoint a working group to consider arrangements for opening and closing council facilities.**

Members discussed the need to establish a working group and it was **AGREED** that Cllr. Emlyn Schiavone, Cllr. Dai Evans and Cllr. Barry Williams would be appointed.

**Town Clerk's Report**

**81. Planning**

- i. **PL/07755** - Variation of Conditions 2 (Plan Numbers) and 12 (Landscape Drawings) on PL/03279 - Lidl Supermarket, Priory Street, Carmarthen, SA31 1LS – **NO OBJECTION**
- ii. **PL/07832** - New roof with attic conversion - 2 Hafod Cwnin, Carmarthen, SA31 2AU - **NO OBJECTION**
- iii. **PL/07841** - Cleaning of the external stonework and render, installation of replacement gutters (larger profile) and corrective works to lead soakers to install correctly - Capel Dental Practice, Mansel Street, Carmarthen, SA31 1QX - **NO OBJECTION**
- iv. **PL/07873** - Construction of a new community block with associated landscaping and pathways - Queen Elizabeth High School, Llansteffan Road, Johnstown, Carmarthen, SA31 3NL - **NO OBJECTION**
- v. **PL/07874** - The Installation of an Air Conditioning unit - Building 16, St Davids Park, Job's Well Road, Carmarthen, SA31 3HB - **NO OBJECTION**
- vi. **PL/07763** - Replacement sunroom at rear with bedroom above existing garage - Llys Teg, College Road, Carmarthen, SA31 3EF – **NO OBJECTION**
- vii. **PL/07887** - Proposed hobby room - 26 Llwynmeredydd, Carmarthen, SA31 1EF – **NO OBJECTION**

**82. Highways Matters**

- i. Temporary road closure: Long Acre Road, Carmarthen. a Temporary Road Closure will take place on **01/07/24 for 1 day.**

Members **NOTED** the information.

**83. Licensing Matters**

None

**84. To receive the internal Auditor's report, Statement of Accounts and Annual Return to Audit Wales.**

Due to a delay with the accountant, it hadn't been possible to prepare the Annual Return and supporting information in time for the meeting. A notice had been prepared in accordance with Audit Wales guidelines to be placed on Council's website noting the delay. The return will be presented to the July meeting of Council.

Members **NOTED** the update.

**85. Council's Annual Report.**

The Clerk presented the Council with the Draft Annual Report for 2023/2024. Cllr. Peter Hughes-Griffiths thanked everyone for the hard work undertaken during the year and stated how proud the Council should be of the achievements. Cllr. Angharad Jones Leefe praised the Clerk on the presentation and content of the report requesting one minor change with Cllr. Gareth John commenting on the professionalism and informative nature of the report.

Members **APPROVED** the report.

**86. Mayors Report.**

Since the last meeting, the Mayor, Councillor Emlyn Schiavone provided a report of attendance at the following engagements:

**List of Mayor's Engagements up to 26<sup>th</sup> June 2024**May

24	Haverfordwest Town Council – Mayor's Installation Ceremony
25	Carmarthen School of Art – Annual Degree Show Carmarthen A F C – Memorial Match

June

2	Kidwelly Town Council – Civic Service
8	King Street Gallery – 20 <sup>th</sup> Anniversary exhibition This Is Me Productions – Gala Evening

9	Mayor's Sunday Service
18	Plas y Dderwen Care Home – "Tour de Barchester" bike fundraising event
21	Court of Admiralty
23	Llanelli Rural Council – Civic Service

Members **NOTED** the report.

**87. Reports from Councillors as Council Representatives on outside bodies.**

- (i) Cllr. Heledd ap Gwynfor recorded her attendance at a graduation ceremony at the Carmarthen School of Art.
- (ii) Cllr. Angharad Jones Leefe noted that her attendance at several Oriol Myrddin meetings and commented that the building work had now commenced and was progressing well.

**88. To confirm and sign the Minutes of the Management Committee Meeting of the Council held on the 25<sup>th</sup> of May 2024.**

It was proposed by Cllr. Barry Williams seconded by Cllr. Wyn Thomas and **RESOLVED** that the minutes of the Management Committee meeting held on the 25<sup>th</sup> of May 2024 be accepted as a true record.

**89. Exclusion of Public and Press – S.1(2) Public Bodies (Admission to Meetings Act 1960).**

It was proposed by Cllr. Wyn Thomas, seconded by Cllr. Angharad Jones Leefe and **RESOLVED** that due to the confidential items on the agenda (i.e Staffing matters, Retirement of Operations Officer) the press and public would be excluded from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings Act 1960).

**90. Matters arising from the Management Committee Meeting.**

- i. New Model Contract of Employment
- ii. Retirement of the Operations Officer – review of post and filling of vacancy

Members **RESOLVED** that the recommendations noted above should be approved as noted in the Management Committee minutes for the 25<sup>th</sup> of June 2024.

**The meeting closed at 8:19 pm**