

CARMARTHEN TOWN COUNCIL
ANNUAL MEETING OF THE COUNCIL
HELD ON 25th MAY 2022

The Mayor, Cllr Gareth John, presided over the Annual Meeting of Carmarthen Town Council held at St Peter's Civic Hall and via video link on Wednesday 25th May 2022, at 7.30pm.

PRESENT: Cllrs: Heledd ap Gwynfor, Dai Evans, Peter Hughes Griffiths, Marc Ingram, Angharad Jones Leefe, Gareth John, Alun Lenny, Arwel Lloyd, Ioan Matthews, Miriam Moules, Emlyn Schiavone, Russell Sparks, Jeff Thomas, Wyn Thomas and Barry Williams.

Mr Alun Harries – Clerk to the Town Council
Mrs Emma Smith – Deputy Town Clerk and Finance Manager
Mrs Eleri James – Administrative Officer and Mayor's Secretary
Mrs Catrin Llwyd – Translator

Two members of the public were present on the video link.

Cllr. Gareth John, the retiring Mayor, welcomed everyone to the first meeting of the new term of Council, with a particularly warm welcome to the five new members. Cllr. John also thanked Council for the honour of wearing the chain and serving as Town Mayor for the past two years.

1. Election of Town Mayor of Carmarthen for 2022/23

On the motion of Cllr. Angharad Jones Leefe, seconded by Cllr. Ioan Matthews, it was unanimously **RESOLVED** that Cllr Miriam Moules be elected as Town Mayor for Carmarthen for the year 2022/2023.

The outgoing Mayor Cllr. Gareth John invested Cllr. Miriam Moules with her chain of office.

The new Mayor, Cllr. Miriam Moules thanked members for placing their trust in her to serve as Mayor and took the chair.

2. Election of Deputy Mayor for 2022/23

On the motion of Cllr. Peter Hughes Griffiths, seconded by Cllr. Arwel Lloyd, it was unanimously **RESOLVED** that Cllr. Wyn Thomas be elected as Deputy Mayor for 2022/23.

The Mayor, Cllr. Miriam Moules invested Cllr. Wyn Thomas with the chain of office.

3. Election of Town Sheriff for 2022/23

On the motion of Cllr. Alun Lenny, seconded by Cllr. Arwel Lloyd, it was unanimously **RESOLVED** that Cllr. Emlyn Schiavone be appointed Sheriff of the Town for 2022/23.

The Mayor invested Cllr. Emlyn Schiavone with his chain of office.

Town Clerk's Report

4. Committee Structures and Memberships

Cllr. Ioan Matthews proposed that the current three committee structure remain unchanged for the year ahead and was seconded by Cllr. Peter Hughes Griffiths. All were in favour, and it was **RESOLVED** that the committee structure of Finance, General Purposes and Management Committees remain unchanged, with the continuation of one sub-committee – Siân Johnstone Environmental and Fair Trade.

Membership of Committees

Following a discussion amongst members, it was proposed by Cllr. Gareth John, seconded by Cllr. Angharad Jones Leefe and **RESOLVED** that standing committees' membership would be as follows:

(i) General Purposes Committee:

- Cllr Dai Evans – West Ward
- Cllr Peter Hughes Griffiths – North Ward
- Cllr Marc Ingram – West Ward
- Cllr Angharad Jones Leefe - North Ward
- Cllr Alun Lenny – South Ward
- Cllr Arwel Lloyd – West Ward
- Cllr Miriam Moules - North Ward
- Cllr Russell Sparks – West Ward
- Cllr Barry Williams - South Ward

(ii) Finance Committee:

- Cllr Heledd ap Gwynfor – North Ward
- Cllr Rev Tom Defis - West Ward
- Cllr Gareth John - South Ward
- Cllr Andy King – West Ward
- Cllr Jeffrey Thomas – North Ward
- Cllr Dr Ioan Matthews – West Ward
- Cllr Emlyn Schiavone – West Ward
- Cllr Wyn Thomas - South Ward

(iii) Management Committee:

The Management Committee will comprise the Mayor, Deputy Mayor, Sheriff, immediate past Mayor, plus the Chair and Vice Chair of the General Purposes Committee and the Finance Committee.

(iv) Siân Johnstone Sub-Committee.

Cllr. Arwel Lloyd proposed that in addition to Cllrs. Tom Defis and Miriam Moules, Cllr. Heledd ap Gwynfor should be appointed to the sub-committee and was seconded by Cllr. Peter Hughes Griffiths. All were in favour and the appointment was **RESOLVED**.

5. Emergency Powers Procedure.

It was proposed by Cllr. Arwel Lloyd, seconded by Cllr. Angharad Jones Leefe and **RESOLVED** that the Emergency Powers Procedure continued unchanged for the 2022/23 Municipal Year.

6. Appeals Procedure.

It was proposed by Cllr. Angharad Jones Leefe, seconded by Cllr. Gareth John and **RESOLVED** that the Appeals Procedure continue unchanged for the 2022/23 Municipal Year.

7. Other Council Committees and Groups

Cllr. Arwel Lloyd proposed that Cllr, Dai Evans should be appointed to the Carmarthen River Festival and Carmarthen Riverside Association. Cllr. Gareth John seconded the proposal, and the appointment was **AGREED**. It was **RESOLVED** that representation on the remaining council committees and groups remain unchanged or as amended above for the 2022/23 Municipal Year, as follows:

	Group	Member(s)
(1)	Carmarthen Bar Navigation Committee Chair	Mayor & Deputy Mayor
(2)	Carmarthen River Festival	Cllr Dai Evans
(3)	Carmarthen Riverside Association	Cllr Dai Evans
(4)	Carmarthen Town Sports Awards Judging Panel	Mayor, Deputy Mayor & Sheriff
(5)	Mayor's Fun Run Steering Group Chair	Mayor & Deputy Mayor
(6)	Pride of Place Competition	Mayor, Deputy Mayor, Sheriff

8. Dates of Council and Committee Meetings 2022/23.

Cllr. Ioan Matthews proposed an amendment to the suggested dates for Council meetings to avoid any Council meetings during half term holidays. Cllr, Wyn Thomas seconded the proposal from Cllr. Matthews, all were in favour and the matter was **RESOLVED**.

9. Representations on Outside Bodies 2022/23.

RESOLVED that representation on outside bodies for the coming year should be as follows:

a) Groups and Associations

	Group	Member(s)
(1)	Carmarthen Chamber of Trade and Commerce	Mayor, Cllrs. Russell Sparks & Wyn Thomas & staff as appropriate
(2)	Carmarthen Civic Society	Cllr. Peter Hughes Griffiths
(3)	Carmarthen Town Guides – supporting the Tourist Information Centre, which now runs the scheme	Cllrs. Dai Evans & Alun Lenny
(4)	Carmarthen Town Regeneration Forum	Cllr Jeff Thomas
(5)	Carmarthen Town Twinning Association	Cllr Peter Hughes Griffiths
(6)	Carmarthenshire Community Health Council	Cllr Barry Williams
(7)	Dr Mz Youth Project	Mayor & Cllrs Emlyn Schiavone & Jeff Thomas
(8)	Fairtrade - County Meetings	Cllrs Rev Tom Defis & Miriam Moules
(9)	Fairtrade - Town Meetings	Cllrs Rev Tom Defis & Miriam Moules
(10)	Largest South Wales Town and Community Councils Forum	Mayor & Clerk
(11)	Menter Gorllewin Sir Gâr	Cllr Arwel Lloyd
(12)	Shop Mobility	Cllr. Miriam Moules and others TBC
(13)	Tŷ Ni and Tŷ Hapus Family Project Management Committee	Cllrs. Emlyn Schiavone & Jeff Thomas
(14)	Un Llais Cymru - One Voice Wales (includes attendance at county branch meetings and annual conference/AGM)	TBC
(15)	Un Llais Cymru Larger Local Councils Group	TBC
(16)	Oriel Myrddin Trust	Cllr. Angharad Jones Leefe

b) School Governing Bodies:

School	Additional Community Representative	Term ends
Johnstown School	Dr Baba Gana to continue	03.09.25
Model School	Cllr. Dai Evans	New term
Myrddin School	Cllr. Miriam Moules	01.10.25
Richmond Park	Cllr. Barry Williams	New term
St Mary's RC School	TBC	
Ysgol-y-Dderwen	Cllr Dr Ioan Matthews	17.01.24

10. Members' Training

It was **RESOLVED** that the Town Sheriff, Cllr. Emlyn Schiavone be appointed as the training champion for the 2022/23 Municipal Year.

11. Code of Conduct.

It was **RESOLVED** that the unchanged Code of Conduct should be approved and adopted for the forthcoming year.

12. Council Policies

a) Standing Orders

RESOLVED that the Standing Orders be adopted for the 2022/23 Municipal Year.

b) Financial Regulations

RESOLVED that the Financial Regulations be adopted for the 2022/23 Municipal Year.

c) Annual Report

RESOLVED that this should be progressed via GP Committee

d) Training Plan–

RESOLVED that this will be progressed via GP Committee

e) Biodiversity Report

RESOLVED that this should be progressed via Sian Johnstone Sub - Committee and General Purposes Committee.

13. Other Council Policies

RESOLVED that other Council policies be re-adopted and revised as necessary at the appropriate committee.

14. Member allowances

RESOLVED that consideration of the latest IRPW report be referred to the Management Committee.

15. Councillor Vacancy

Following the recent elections there is one outstanding vacancy for a councillor in the North Ward and Members considered whether this should be filled by way of co-option. Cllr. Gareth John proposed that the co-option process should be started and was seconded by Cllr. Peter Hughes Griffiths, all were in favour and the matter was **RESOLVED**.

The meeting closed at 20:10.