



6 Hydref 2022 ❖ 6 October 2022

Annwyl Aelod ❖ Dear Member

Pwyllgor Cyllid ❖ Finance Committee

Fe'ch gelwir i fod yn bresennol yng nghyfarfod misol Pwyllgor Cyllid y Cyngor Tref a gynhelir yn Siambr y Cyngor, Neuadd Ddinesig San Pedr, Maes Nott, Caerfyrddin a thrwy gyswllt fideo **Nos Iau, 6ed o Hydref 2022**, am 7.30yh.

Croesawir aelodau o'r cyhoedd i arsylwi'r cyfarfod yn y neuadd, neu ar-lein drwy ddilyn y linc isod.

You are summoned to attend the monthly Finance Committee of the Town Council to be held in the Council Chamber, St Peter's Civic Hall, Nott Square, Carmarthen via video link, on **Thursday evening, 13th of October 2022**, at 7.30pm.

Members of the public are welcome to observe the meeting at the hall, or online by following the link below.

Yn gywir ❖ Yours faithfully

Emma Smith
Clerc y Dref ❖ Town Clerk

Join Zoom Meeting:

<https://us06web.zoom.us/j/87825535661?pwd=TTR0aTdqaFRxaHREVBHByN1l0QmRTUT09>

A g e n d a

1. Apologies for absence
2. Declarations of interest
3. Matters arising from the previous of minutes of the Finance Committee.
4. To authorise the signing of the Order for Payment of Accounts Schedule for October 2022 - Invoices available for inspection **(Appendix 1)**
 - (i) Town Council
 - (ii) Tea Shop
5. Town Clerk's Report **(Appendix 2)**:
 - a) Financial Report
 - b) Quarterly Budget Update **(Appendix 3)**
 - c) Quarterly Bank Reconciliation **(Appendix 4)**
 - d) Town Council Asset Register **(Appendix 5)**

6. Review of Grants Policy (**Appendix 6**)
7. Applications for Small Grants and Financial Assistance (**Appendix 7**)
8. Appointment of the Internal Auditor for 2022/23
9. Council Capital Projects and Priorities 2023/24
10. Warm banks
11. Hanging Basket Costs 2022 (**Appendix 8**)

**CARMARTHEN TOWN COUNCIL
REPORT OF THE TOWN CLERK TO THE
FINANCE COMMITTEE – 13th OCTOBER 2022**

Agenda Item 5(a): Financial Report

Council's Bank balances on the 30th of September 2022 were as follows:

	£
HSBC Current Account	60,258.76
HSBC Reserve Account	558,823.11
Total Cash in Bank	619,081.87

Balances in Other Accounts on 30th September 2022:

Mayor's Allowance	-	£3,240.00
Mayor's Fun Run	-	£6,072.13
Carmarthen Park Tea Shop	-	£31,401.48

- Gross expenditure for the period 1st April to the 30th of September 2022 totalled £353,789.
- Income for the same period, including the Park Tea Shop, totalled £83,046. The overall net expenditure is therefore £270,743.
- The Net Budget/Precept requirement for 2022/23 is £788,855, of which £525,918 has been received. Members will note from the above that Council was within budget on 31st September 2022.

For the **INFORMATION** of Members.

Agenda Item 5(b): Quarterly Budget Update (Appendix 3)

Attached at **Appendix 3** is the quarterly budget update for the period 1st April to 30th of September 2022.

For the **APPROVAL** of Members.

Agenda Item 5(d): Quarterly Bank Reconciliation (Appendix 4)

Attached at Appendix 4 are the Quarterly Bank Reconciliations.

For the **APPROVAL** of Members.

Agenda Item 5(c): Town Council Asset Register (Appendix 5)

Attached at Appendix 5 is the Town Council asset register as at 31st March 2022 for consideration and approval.

For the **APPROVAL** of members.

Agenda Item 6: Review of Grants Policy

Attached at **Appendix 6** is the Town Council's grants policy, and it is opportune to review this policy prior to dealing with agenda item 6 below

Agenda Item 7: Applications for Financial Support/Grants (Appendix 7)

The following applications for grants and financial assistance from Council have been received by the Clerk:

- i) Carmarthen Amateur Operatic Society
- ii) Dr Mz
- iii) HwbTywiHub
- iv) Kids Cancer Charity
- v) Tŷ Hafan
- vi) Carmarthen Shopmobility
- vii) Tenovus
- viii) Cerebral Palsy
- ix) Carmarthenshire YFC

A request has also been received from Carmarthen Bowling Club to roll forward the contribution received in April this year to June or July 2023 as the planned tournament has been postponed.

For the **DECISION** of members

Agenda Item 8: Appointment of the Internal Auditor for 2022/23.

Following the completion of the 2021/22 internal audit, members need to review if they wish to continue the three-year agreement with Bevan & Buckland LLP.

For the **RECOMMENDATION** of members.

Agenda Item 9: Council Capital Projects and Priorities 2023/24

Members are requested to consider capital (and other) projects and priorities for the Town Council for the next financial year. In July, Council agreed to earmark £100,000 from the existing budget balances towards 'civic amenities' and more detailed consideration needs to be given to this.

For the **RECOMMENDATION** of Members.

Agenda Item 10: Warm banks

Warm banks are public places where people can go to keep warm in the winter, when they can't afford to keep their heating on at home. Members are asked to consider the provision of a small allocation of funds to provide warm places this winter for members of the community. The Mayor has engaged with other organisations within Carmarthen who are looking to do the same, with the town council contribution to offer a space and some warm drinks on one or two days a week. Voluntary organisations will also be available to provide advice on various matters. General Purposes Committee recommended that council engage with Carmarthenshire County Council to take this forward, and contact has been made.

For the **DECISION** of members.

Agenda Item 11: Hanging Basket Costs 2022 (Appendix 8)

Attached at Appendix 8 is a breakdown of hanging basket costs for revision.

For the **CONSIDERATION** of members