



7 Ebrill 2022 ❖ 7 April 2022

Annwyl Aelod ❖ Dear Member

Pwyllgor Cyllid ❖ Finance Committee

Fe'ch gelwir i fod yn bresennol yng nghyfarfod misol Pwyllgor Cyllid y Cyngor Tref a gynhelir yn Siambr y Cyngor, Neuadd Ddinesig San Pedr, Maes Nott, Caerfyrddin a thrwy gyswllt fideo **Nos Iau, 14eg o Ebrill 2022**, am 7.30yh.

Croesawir aelodau o'r cyhoedd i arsylwi'r cyfarfod yn y neuadd, neu ar-lein drwy ddilyn y linc isod.

You are summoned to attend the monthly Finance Committee of the Town Council to be held in the Council Chamber, St Peter's Civic Hall, Nott Square, Carmarthen via video link, on **Thursday evening, 14th of April 2022**, at 7.30pm.

Members of the public are welcome to observe the meeting at the hall, or online by following the link below.

Yn gywir ❖ Yours faithfully

Alun Harries

Clerc y Dref ❖ Town Clerk

Join Zoom Meeting:

<https://us06web.zoom.us/j/88514691274?pwd=WVRMdnFoeUovazV1SDhTcGRGbWxpdz09>

A g e n d a

1. Apologies for absence
2. Declarations of interest
3. Matters arising from minutes of the previous Finance Committee Meeting
4. To authorise the signing of the Order for Payment of Accounts Schedule for April 2022 - Invoices available for inspection **(Appendix 1)**
5. Town Clerk's Report **(Appendix 2)**:
 - a) Financial Report
 - b) Schedule of Monthly Income **(Appendix 3)**
 - c) Quarterly Bank Reconciliations **(Appendix 4)**
 - d) Direct Debits 2021-22 **(Appendix 5)**
 - e) Purchase of outdoor furniture for the Tea Shop
 - f) Review of hall charges

**CARMARTHEN TOWN COUNCIL
REPORT OF THE TOWN CLERK TO THE
FINANCE COMMITTEE – 14th APRIL 2022**

Agenda Item 5(a): Financial Report

Council's Bank balances on the 31st of March 2022 were as follows:

	£
HSBC Current Account	47,234.14
HSBC Reserve Account	358,624.87
Total Cash in Bank	405,859.01

Balances in Other Accounts on 31st of March 2022:

Mayor's Allowance	-	£3,682.04
Mayor's Fun Run	-	£6,546.06
Carmarthen Park Tea Shop	-	£12,403.90

- Gross expenditure for the period 1st April to the 31st March 2022 totalled £722,666.78
- Income for the same period, including the Park Tea Shop, totalled £139,162.34. The overall net expenditure is therefore £583,504.44
- The Net Budget/Precept requirement for 2021/22 was £779,129.57, as received. Members will note from the above that Council completed the year within budget on 31st March 2022.
- Payments to clear larger bills were made prior to the end of the financial year for pre-budgeted expenditure for both revenue and capital costs as follows:

Footway Lighting 2021-22	£19,257.66
Footway Lighting LED replacement loan	£7,380.90
Salaries – March 2022	£40,898.42
Installation of accessible path at Parc Hinds	£12,372.00

- £130,000.00 was transferred from the reserves account to the current account during March to cover expenditure.

For the **INFORMATION** of Members.

Agenda Item 5(b): Schedule of Income (Appendix 3)

Attached at **Appendix 3** is the schedule of income for the period 1st April 2021 to 31st March 2022.

For the **APPROVAL** of Members.

Agenda Item 5(c): Quarterly Bank Reconciliations as at 31st March 2022

Council's Financial Regulations require that two Members undertake a reconciliation of the Council's bank accounts on a quarterly basis. Attached at **Appendix 4** is the bank

reconciliation as of 31st March 2022 for the Town Council's two principal bank accounts and the Tea Shop Account.

For the **DECISION** of Members.

Agenda Item 5(d): Direct Debits 2021-22

Attached at **Appendix 5** is a list of all the direct debit accounts and total amounts paid during 2021/22.

Agenda Item 5(e): Purchase of outside furniture for the Tea Shop

Permission is sought for the purchase of outdoor furniture for the summer months at the Tea Shop. Suitable furniture has been found at a total cost of £1835 + VAT. As this is an online retailer, the use of the debit card is required to make the payment.

For the **DECISION** of members.

Agenda Item 5(f): Review of hall charges

Please see attached at **Appendix 6** the current charges for the hire of St Peter's Civic Hall. It is proposed that some amendments are made to the current charges, namely:

- Remove the minimum charge of £60
- Additional cost for using the kitchen due to the cleaning time involved - £10 for the kitchen, £20 if also using the oven.
- Remove additional charge for a Sunday.
- Offer the committee room for £15 an hour during office hours.
- Re-consider the current arrangements for giving the hall free of charge a certain number of times a year.

For the **DECISION** of members.