



23 Mawrth 2022

23 March 2022

Annwyl Aelod

Dear Member

Cyfarfod Misol y Cyngor

Monthly Meeting of Council

Fe'ch gwysir i fod yn bresennol yng Nghyfarfod Misol y Cyngor Tref a gynhelir yn Siambr y Cyngor, Neuadd Ddinesig San Pedr, Maes Nott, Caerfyrddin ac ar gyswllt fideo ar **Nos Fercher, 30 Mawrth 2022** am 7.30y.h.

You are summoned to attend the Monthly Meeting of the Town Council to be held to be held in the Council Chamber, St Peter's Civic Hall, Nott Square, Carmarthen and via video link on **Wednesday evening, 30 March 2022** at 7.30pm.

Yn gywir ❖ Yours faithfully

Alun Harries

Clerc y Dref ❖ Town Clerk

Agenda

Ymunwch ar Zoom:

Join via Zoom:

<https://us06web.zoom.us/j/82772981814?pwd=T29iYzJjdZHSy9odGdTc3I2WEldz09>

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| 1. Ymddiheuriadau am absenoldeb | 1. Apologies for absence |
| 2. Datgan buddiannau | 2. Declarations of interest |
| 3. Cwestiynau gan aelodau (disgwylir rhybudd ysgrifenedig o 5 diwrnod o unrhyw gwestiynau) (Atodiad 1)
i) <u>Cyng. Phil Grice: Gwobrau Chwaraeon</u>
ii) <u>Cyng. Phil Grice: Teithiau Tref Hanesyddol</u> | 3. Questions from Members (Members are required to give 5 days' written notice of any questions) (Appendix 1)
i) <u>Cllr Phil Grice: Sports Awards</u>
ii) <u>Cllr Phil Grice: Historic Town Tours</u> |
| 4. Cwestiynau o'r Cyhoedd am eitemau ar yr agenda (gofynnir am 5 diwrnod o rybudd ysgrifenedig) | 4. Questions from the Public about any item on the agenda (5 days' written notice required) |
| 5. Cadarnhau a llofnodi Cofnodion Cyfarfod y Cyngor a gynhaliwyd ar 23 Chwefror 2022 | 5. To confirm and sign the Minutes of the Meeting of the Council held on 23 rd February 2022 |
| 6. Cadarnhau a llofnodi cofnodion cyfarfod y Pwyllgor Dibenion Cyffredinol ar 8 Mawrth 2022 | 6. To confirm and sign the minutes of the General Purposes Committee Meeting held on 8 March 2022 |

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| <p>7. Ystyried argymhellion y Pwyllgor Dibenion Cyffredinol neu materion sy'n codi:</p> <p>(i) <u>Tud. 93 – Eitem 364: Adolygiad o Ardaloedd Cadwraeth yng Nghaerfyrddin</u></p> | <p>7. To consider the General Purposes Committee recommendations or matters arising:</p> <p>(i) <u>Page 93 – Item 364: Review of Conservation Areas in Carmarthen</u></p> |
| <p>8. Cadarnhau a llofnodi cofnodion cyfarfod y Pwyllgor Cyllid ar 10 Mawrth 2022.</p> | <p>8. To confirm and sign the minutes of the Finance Committee Meeting held on 10 March 2022.</p> |

Adroddiad Clerc y Dref (Atodiad 2)

9. Ymgynghoriadau Statudol
- (a) Ceisiadau Cynllunio
 - (b) Priffyrdd
 - (c) Trwyddedu
 - (d) Enwebu Arweinwyr Cyngor Tref ar gyfer y Flwyddyn Ddinesig 2022/23
 - (e) Aelodau i gynnig ac eilio'r Bleidlais o Ddiolch
 - (f) Llywodraethwr Cymunedol – Ysgol Parc Waun Dew
10. Llythyr o werthfawrogiad oddi wrth Eglwys San Pedr **(Atodiad 3)**
11. Aelodaeth Un Llais Cymru
12. Gohebiaeth
13. Adroddiad y Maer **(Atodiad 4)**
14. Adroddiadau gan Gynghorwyr fel Cynrychiolwyr y Cyngor ar gyrff allanol

Town Clerk's Report (Appendix 2)

9. Statutory Consultations
- (a) Planning Applications
 - (b) Highways
 - (c) Licensing
 - (d) Nomination of Town Council Leaders for the Civic Year 2022/23
 - (e) Members to propose and second the Vote of Thanks
 - (f) Community Governor – Richmond Park School
10. Letter of Appreciation from St Peter's Church **(Appendix 3)**
11. Membership of One Voice Wales
12. Correspondence
13. Mayor's Report **(Appendix 4)**
14. Reports from Councillors as Council Representatives on outside bodies

CARMARTHEN TOWN COUNCIL

**REPORT OF THE TOWN CLERK TO THE
MONTHLY MEETING OF COUNCIL – 30th MARCH 2022**

Agenda Item 10(a): Current Planning Applications:

- i. **PL/03348** - Proposed extension to front and rear of existing dwelling to provide additional WC facility and improved bathroom/shower room along with additional living space to rear of dwelling - 1 Heol Drindod, Johnstown, Carmarthen, SA31 3NU
- ii. **PL/03644** - Proposed side/rear, side single storey kitchen extension with demolition of existing garage and minor alteration to existing floor plan. 48, Lime Grove Avenue, Carmarthen, SA31 1SN
- iii. **PL/03619** - Change of use from office accommodation to residential dwelling. 3 St Peters Street, Carmarthen, SA31 1LN
- iv. **PL/03567** - New glass fascia with chiselled gold lettering, New 3D white letters on brick façade, New circular hanging signage on existing post Rear signage and New 3D white letters applied to existing façade. 47-48 King Street, Carmarthen, SA31 1BH

For the **OPINION** of Members

Agenda Item 10(b): Highways Matters

None received at this time.

Agenda Item 10(c): Licensing Matters

None received at this time.

Agenda Item 10(d): Nomination of Town Council Leaders for the Civic Year 2022/23

As is customary at this time of the municipal year, the nominations of Council are sought for the offices of Mayor, Deputy Mayor, and Sheriff. Members who propose and second Officers need to be available to attend the Annual Meeting of Council in May 2022, to formally propose and second the Mayor, Deputy Mayor and Sheriff.

- (i) The Mayor
- (ii) The Deputy Mayor
- (iii) The Sheriff

For the **RECOMMENDATION** of members.

Agenda Item 10(e): To appoint Members to propose and second the Vote of Thanks to the Retiring Member at the Mayor-making Ceremony

It is customary for the vote of thanks to the retiring Mayor to be proposed and seconded by those who nominated and seconded the Mayor in the previous year. In 2021 Cllr. Gareth John was nominated by Cllr. Ioan Matthews and seconded by Cllr. Wyn Thomas.

For the **DECISION** of Members.

Agenda Item 10(f): Community Governor – Richmond Park School

“There is a vacancy for one Additional Community Governor on the Governing Body of Richmond Park School. Cllr. Barry Williams has resigned.

It is therefore necessary for your Council to consider filling the vacancy. The vacancy can only be filled through nomination from the Community Council, but the nominee does not need to be a community councillor.

*Please forward the name, address and daytime telephone number of your representative to me by **01/04/2022**.”*

For the **RESOLUTION** of Members.

Agenda Item 11: Letter of Appreciation from St Peter’s Church

Attached at **Appendix 2** is a letter of appreciation received from the Rev Canon Matthew Hill following Council’s recent decision to support maintenance work to the clock.

FOR INFORMATION

Agenda Item 12: Membership of One Voice Wales

A letter has been received from One Voice Wales inviting that Council renews its membership for the 2022-23 period (letter attached at Appendix A).

For the **RESOLUTION** of Members.

Dear Clerk

Please bring this letter to the attention of your Chair and Councillors.

Membership of One Voice Wales 2022-23

I am writing to invite your council to renew its membership to join One Voice Wales from April 2022. Once again - whilst taking account of the challenges presented by the Covid pandemic the past year has seen many positive developments to our services, many of which are outlined in this letter, which we believe add significantly to the value for money offered by One Voice Wales membership.

*We continue to represent the sector in a wide variety of ways – we regularly meet with the Minister for Finance and Local Government Rebecca Evans MS and we continue to represent the sector on the **Local Government Partnership Council**. During 2021-22 we have made strong representation on the role the sector can play in supporting sustainable local services and supporting the Local Government Reform agenda amongst others. We have continued to develop even stronger working relationships with the Welsh Government, Welsh Local Government Association (WLGA) and the WCVA strengthening the voice of the sector within the public services family in Wales and improving working relations with the Third Sector.*

*One Voice Wales continues to make significant contributions to public policy developments through our representation on several Welsh Government advisory panels including the **Decarbonisation Strategy Panel, Ystadau Cymru Working Group, the External Advisory Group on Community Asset Transfer, Ministerial Towns Action Advisory Group, Welsh Government Litter Advisory Panel, Ministerial Advisory Forum on Ageism, Welsh Government Diversity in Democracy Working Group, NAFW Cross Party Group on Fuel Poverty and the National Training and Advisory Group**. One Voice Wales is playing an ever-increasing role in the development resources for the sector and during the year has secured Welsh Government resources to establish the role of **Local Places for Nature Officer** in our team who has helped hundreds of councils to date on environmental projects and issues; we have secured funding from Pembrokeshire CC to establish a **Community and Town Councils Projects Officer** role – this exciting pilot project will provide an opportunity to show how our sector can collaborate more effectively at the local level; and we have secured two years of funding from Welsh Government to establish the post of **Community CPR and Defibrillator Manager** in the team who will work with Save a Life Cymru and community and town councils in developing this critically important agenda. We have also played a significant role working with Welsh Government and SLCC colleagues in the development of a **Self-Assessment Tool** for the sector which will help to drive up standards of working practice. We continue to work collaboratively with a range of other bodies including the **Local Government Democracy and Boundary Commission for Wales, Independent Remuneration Panel, Public Services Ombudsman and Wales Audit Office**.*

So, our ability to influence key stakeholder organisations continues to grow year on year.

There are exciting and challenging times ahead for Community and Town Councils in Wales and we will continue to develop our lobbying and representational roles especially in relation to the outcomes of the **Local Government and Elections (Wales) Act 2021**. Work has already begun with Welsh Government colleagues in developing actions to address the new requirements facing community and town councils and this will continue into our 2022/23 work programme.

Our representational role means that **we have direct interface not only with the Minister for Finance and Local Government but other Ministers** where our sector's remit extends. During 2021-22 we made several representations to the **Minister for Housing and Local Government** on a range of matters - on the need for greater resources for the sector, the need for digital skills and capabilities to be developed, the role community and town councils can play in town regeneration and community planning, how the sector can support the decarbonization agenda, devolution of services and asset transfer agenda and support for the sector to better engage on the green infrastructure agenda. During 2021-22 we have extended our **representational role** - One Voice Wales' many Councillors across Wales are increasingly able to provide their views on a wide range of policy areas to support our lobbying activities and **influence government and stakeholder organisations** in their decision-making. This includes representation on health trust stakeholder forums and several **Public Services Boards**. These developments have improved and further developed our representational and lobbying roles and we will seek to further develop them in 2022-23.

Some of our other accomplishments over the past 12 months include:

- There has been a healthy increase in membership numbers during the year. Over 88% (87% previous year) of all councils in membership of One Voice Wales, or 650 (639 previous year) out of the 735 Councils in Wales and this is the highest level of membership since One Voice Wales was formed. Plans are already in place to drive increases in membership in 2022-23.
- Through our new Local Places for Nature Officer post, we have enabled over £180,000 of funding to be accessed by Community and Town Councils across Wales with a further £500,000 of projects being worked up for 2022/23.

As current members are aware, we provide the following services, and we are aware from feedback from our **Members Survey 2020** by our members that all aspects of the service are highly valued.

- **Provision of free legal advice** from a team of experienced Solicitors which can save members significant time and cost compared with using local solicitors for advice (These savings can in many cases exceed the membership that is payable)

- **Quality and timely advice and support service** on topics relevant to member councils.
- **Training** for members and staff, including policy seminars and new working opportunities.
- **General information via our website including a members' area.**
- **Monthly** editions of our new '**E- Newsletter**'
- **Representation** of the sector on the Local Government Partnership Council.
- **Creating new opportunities for collaboration** with national organisations across Wales.

*The training and development agenda is another area where much progress has been made during 2021-22 with the successful delivery of webinar-based training. Under the auspices of the **National Training Advisory Group**, chaired by One Voice Wales, we have continued to refine and develop and extend our training provision to the community and town council sector. Once again, the breadth of our training programmes has been extended and will be available to members throughout the year. During 2020-21 we provided over 1,400 units of training to the sector.*

*Furthermore, our **Consultancy Services** have been growing at a pace with many councils taking advantage of this service. We are increasingly able to provide 'One Stop Shop' solutions for our members and have supported our councils on **community planning exercises, accountancy services, technical VAT advice, HR and personnel matters including representation at Industrial Tribunals**, assisted in **policy development and health and safety** – and at **costs significantly below market rates**. We are also now able to offer consultancy support in relation to community planning and engagement. Please contact the Ammanford Office if you would like further details on how we can support you through these services.*

Importantly our role as a representative body has been significantly improved with a significant growth in our membership during 2021-22 – **at year end we had 650 local councils in membership or 88% of all community and town councils.**

I hope that this summary of current and future developments has demonstrated that One Voice Wales continues to do all it can to represent the sector and provide a high-class information and support service for our members.

For your council to have a voice in the future of this vital sector of local government, and to benefit from the support provided by One Voice Wales, please return the attached Membership Form by email or to our office in Ammanford – the address is at the top of this letter.

If you have any further queries relating to membership, please contact the office on 01269 595400 / 07917 846510 or email: tgilmartin@onevoicewales.wales

I trust that your Council will give this invitation full consideration and I hope to be able to welcome you into membership shortly. I look forward to working with your council in 2022-23.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Lyn Cadwallader', is placed over a white rectangular background.

Lyn Cadwallader
Chief Executive