

Skype, is a popular Internet calling app and is one of the easiest and cheapest ways to stay in touch with others across the world.



How to guide:

1. Getting started is easy – firstly you will need to open an account, visit the Skype homepage and click "Join us" in the upper right-hand corner.
2. Choose how you want to log in. You'll see you have the choice to sign in with your existing Facebook or Microsoft account, or you can create an account just for Skype.
3. Now, go ahead and download Skype.
4. Next, you'll need to check if your audio and video equipment is working, set up your personal profile, change your profile picture and name if required.
5. You have the option to set your status to let your Skype friends know if you are available to chat. You can choose a status (online, away, not disturbed, invisible or offline) to show up next to your name.
6. Once you're in the Skype app, you'll see "Find your friends and say hello." You can search for your Skype contacts in your address book by selecting "Search address book." Or type them in manually by adding in their Skype name or email address.
7. Messaging - To send and receive instant messages, click on a contact in your list and type in the text field where your cursor is.

Video Call - Click on the "Video Call" button, which is located to the left of the call button.

Happy Connecting 😊